

DODGE COUNTY EXECUTIVE COMMITTEE

October 3, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Kottke, Maly, Marsik, Miller, Schmidt, and Berres.

Member(s) absent: None.

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; Deputy County Clerk Christine Kjornes; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Corporation Counsel John Corey; Land Resources and Parks Director Joyce Fiacco; Manager of Planning and Economic Development Dean Perlick; Jefferson County Administrator Benjamin Wehmeier; Executive Director of the Jefferson County Economic Development Consortium Vicki Pratt; and, WBEV Radio Station Reporter John Muir.

Motion by Maly, seconded by Miller to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Schmidt, seconded by Marsik to approve the September 6, 2016, minutes as presented. Motion carried.

Jefferson County Administrator Benjamin Wehmeier provided an oral update to the Committee regarding the proposed Glacial Heritage Development Partnership with Jefferson County. Mr. Wehmeier introduced Vicki Pratt, the new Executive Director of the Jefferson County Economic Development Consortium. It will be necessary for Dodge County and Jefferson County to enter into an intergovernmental agreement, and to develop and execute a strategic plan for economic development. Ms. Pratt provided the Committee with a brief background of her experience of working in the field of economic development for 25 years. Ms. Pratt stated that there is a need to stabilize funding, to have a solid strategic plan, and a clear marketing strategy. Ms. Pratt reported that reports will be issued that will document the progress of the Partnership in achieving economic development, and that the nature, content, and frequency of such reports will be outlined in the strategic plan. Land Resources and Parks Director Joyce Fiacco stated that a partnership in economic development between Dodge County and Jefferson County will benefit all inhabitants of Dodge County.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, October 18, 2016, County Board meeting. Ms. Gibson reported that the agenda will include an appointment to the Dodge County Board of Supervisors to fill a vacancy in County Board Supervisory District No. 11, and a Special Order of Business recognizing Deputy Emergency Management Director Joe Meagher for a life-saving event. Ms. Gibson further reported that the agenda will include Resolutions from the Building Committee, the Executive Committee, the Finance Committee, the Information Technology Committee, the Law Enforcement Committee, and a Claim for Damages from the Executive Committee.

Ms. Gibson provided a brief oral report to the Committee regarding the accepted bid submitted by JP Graphics of Appleton, Wisconsin for the printing of the 2017 Dodge County Plat Book. Ms. Gibson reported that, at the September 6, 2016, meeting of the Executive Committee, the Executive Committee accepted the bid submitted by JP Graphics, in the amount of \$2,820, and that on September 13, 2016, she was contacted by JP Graphics, who then advised her that JP Graphics had made a mistake in the bid which JP Graphics had submitted. Ms. Gibson further reported that upon the request of JP Graphics, she provided JP Graphics with the amounts of the other three bids that had been received, and that on September 13, 2016, JP Graphics submitted a new bid in the amount of \$5,000. Motion by Frohling, seconded by Miller to accept the bid submitted by Westphal Printing of Brownsville, Wisconsin, in the amount of \$6,238.23, for 800 plat books. Motion carried.

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Ms. Gibson provided an oral report to the Committee regarding a Resolution to Amend the *Dodge County – Final Supervisory District Plan* affected by the annexation of a parcel of land by the City of Watertown from the Town of Emmet. Ms. Gibson reported that the boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 22 need to be altered due to the annexation of a Town of Emmet parcel to the City of Watertown. Motion by Schmidt, seconded by Maly to approve and forward to the County Board for consideration at its October 18, 2016 meeting, a Resolution to amend the *Dodge County – Final Supervisory District Plan As Amended The Second time Pursuant to 2011 Wisconsin Act 39*, by moving the annexed parcel of land from Dodge County Supervisory District No. 19 to Dodge County Supervisory District No. 22. Motion carried.

Administrator Jim Mielke provided a brief oral update to the Committee regarding County projects. Mr. Mielke reported that the sanitary pipe replacement project at the Dodge County Detention Facility will begin in January of 2017, the estimated completion date of the secured electronics project at the Dodge County Detention Facility is April of 2017, and the go-live date for the Netsmart project in the Human Services and Health Department is the first quarter of 2017.

The Committee considered and discussed the Claim for Damages submitted by Barbara Rehm, wherein Barbara Rehm alleges that a vehicle that she was operating sustained pavement paint damage on August 25, 2016. Motion by Marsik, seconded by Berres to recommend to the County Board that it disallow the Claim for Damages submitted by Barbara Rehm. Motion carried.

Mr. Mielke provided a brief oral report to the Committee regarding the policy of comprehensive liability insurance that WMMIC will provide to Dodge County beginning on January 1, 2017. Mr. Mielke reported that it has been recommended that the self-insured retention for Dodge County be increased from \$100,000 to \$150,000, per incident, effective with the January 2017 policy renewal. Mr. Mielke noted that the higher self-insured retention will result in a decrease in the premium of slightly less than \$25,000 for 2017. Motion by Frohling, seconded by Berres to grant authority to increase the self-insured retention from \$100,000 to \$150,000, effective with the January 2017 policy renewal. Motion carried.

Emergency Management Director Amy Nehls reported that the work product portion of the Plan of Work close-out for 2016 was due September 30, 2016, and the financials will be due October 30, 2016. Ms. Nehls further reported that the 2017 Plan of Work application was also due September 30, 2016. Ms. Nehls further reported that she and Emergency Management Deputy Director Joe Meagher will attend the Wisconsin Emergency Management Association (WEMA) Conference in Green Bay, Wisconsin, next week.

Corporation Counsel John Corey provided a brief oral update to the Committee regarding the status of his review of contracts for various departments. Mr. Corey reported that his review of the Zirmed Agreement and the Experian Health Inc. Agreement, which are Agreements related to the current, ongoing implementation of a computerized billing system at the Dodge County Human Services and Health Department, has been completed. Mr. Corey further reported that he is in the process of reviewing a proposed Agreement by and between the Sheriff's Office and the Dodge County Emergency Response Team. Mr. Corey further reported that he is in the process of reviewing an Agreement template that will be used by the Sheriff's Office and various other, individual, law enforcement agencies in Dodge County, regarding the sharing of information by and between the Sheriff's Office and various other, individual, law enforcement agencies in Dodge County, an amendment to the GFOA contract for the purchase of additional consulting services from GFOA, specifically, consulting services to negotiate and finalize a contract by and between Dodge County and Tyler Technologies, Inc., for the purchase of a new ERP

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system, consisting of computer software, maintenance services, and support services, a contract with Johnson Controls, Inc., for the purchase of additional computer software in connection with the automated control of HVAC in County buildings, and a contract regarding a grant award to be used to purchase body cameras in the Sheriff's Office.

Mr. Corey asked the Committee members if there were any questions about the Memorandum, dated September 9, 2016, that he drafted and included in the meeting packet materials, about the coverage of members of the Dodge County Board of Supervisors by WMMIC's Errors and Omissions Insurance Policy. There were no questions by the Committee members.

Chairman Kottke provided a brief oral update to the Committee regarding the UW Extension Reorganizational Plan. Mr. Kottke reported that the deadline for the UW Extension to submit the UW Extension Reorganizational Plan to Wisconsin counties is March 1, 2017, and that the tentative effective date for the UW Extension Reorganization is July 1, 2017. Mr. Kottke further reported that the UW Extension system has not yet sent a survey to Wisconsin elected officials.

The Committee briefly discussed the Wisconsin Counties Association Annual Conference that was held on September 25-27, 2016, in Milwaukee, Wisconsin.

The Committee recessed at 10:21 a.m.

The Committee reconvened at 10:24 a.m.

Motion by Berres, seconded by Maly to convene in closed session.

Before voting on the motion, Chairman Kottke announced to all present that the purpose of the closed session will be to consider performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator, and that Section 19.85(1)(c), of the *Wisconsin Statutes*, authorizes the closed session.

A roll call was taken. Motion carried by unanimous vote of all members present, at 10:25 a.m.

There was consideration, deliberation, and discussion concerning performance evaluation data and compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James E. Mielke, Dodge County Administrator.

Motion by Maly, seconded by Marsik at 11:38 a.m., to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present, at 11:38 a.m.

Motion by Maly, seconded by Miller to adjourn the meeting. Motion carried at 11:39 a.m.

The next regular meeting is scheduled for **Monday, November 7, 2016 at 8:30 a.m.**

Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

OCT 26 2014

DODGE COUNTY, WIS.

RESOLUTION NO.: 57—2016-17

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

Wisconsin has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts. A strong public health infrastructure is paramount to the health of all citizens. Emerging and existing communicable diseases threaten health security, economies, and quality of life for all. Communicable diseases such as ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio, and pertussis, can threaten the lives and well-being of Wisconsin residents. Emerging and re-emerging threats such as ebola, H1N1, SARS, and measles threaten personal and community safety and require substantial resources to contain. Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases. Public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referral of exposed persons for screening and prevention services. Evidence in the scientific literature indicates that partner notification services are not adequately assured in the absence of specific public health staff involvement. Local health departments and the State of Wisconsin have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, including cases of AIDS. Local health departments have placed a high priority on communicable disease control. Communicable disease control is one of the ten essential functions of public health.

NOW THEREFORE, the undersigned members of the Health & Human Services Committee recommend adoption of the following resolution.

BE IT RESOLVED, the Outagamie County Board of Supervisors urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the public's health, and

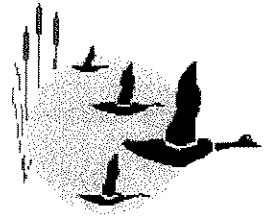
BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of this resolution to the Outagamie County Health & Human Services Director, the Outagamie County Executive, all Wisconsin Counties and the Outagamie County Lobbyist who will distribute to the Legislature and Governor.

Dated this 11th day of October 2016



DODGE COUNTY VETERANS' SERVICE OFFICE

Administration Building, Room 253
127 East Oak Street
Juneau, Wisconsin 53039-1329
Telephone 920-386-3798
Fax 920-386-3271



Andy Miller

Veterans Service Officer
amiller@co.dodge.wi.us

www.co.dodge.wi.us/vets

Date: October 25, 2016

To: Executive Committee

From: Andy Miller, Veterans Service Officer

Re: Request for out-of-state travel to attend National Association of County Veterans Service Officers' conference June 11-16, 2017.

National Association of Veterans Service Officers (NACVSO) Conference June 11-16, 2017

Presented by NACVSO in San Diego, CA

Five days/five nights of training and panel discussions. Training helps meet the annual CEU requirement for maintaining accreditation with the U.S. Department of Veterans Affairs (USDVA). Presenters are senior level USDVA Under-Secretaries and Directors as well as national leadership of veteran focused non-profit and service organizations.

The attendee will be: Andy Miller

Conference Costs:

Conference Registration Cost	\$300, which includes conference registration as well as certification for 16 CEUs and transcript
Banquet	\$50, Thursday evening formal banquet and award presentation
Hotel: Town and Country Resort and Convention Center	\$114 per night + taxes & fees, approx. \$150 per night x 5 = \$750.
Airfare: Delta Airlines	\$0, Andy Miller will be using frequent flyer miles to cover transportation.



22 EAST MIFFLIN STREET, SUITE 900
MADISON, WI 53703
TOLL FREE: 1.866.404.2700
PHONE: 608.663.7188
FAX: 608.663.7189
WWW.WICOUNTIES.ORG

MEMORANDUM

TO: Members of the County Government Family

FROM: Kyle Christianson, Director of Government Affairs
Sarah Diedrick-Kasdorf, Deputy Director of Government Affairs

DATE: October 12, 2016

SUBJECT: County Ambassador Program

The 2017-2018 Wisconsin State Legislature will be filled with new faces and many new ideas on shaping Wisconsin's future. Along with the new faces comes the need to inform members of the Legislature about the state-county partnership and the critical role counties play in ensuring strong, vital communities across the state.

In 2010, the Wisconsin Counties Association began the County Ambassador Program (CAP). The goal of the program is to engage county officials in the Association's efforts to educate lawmakers on the important role of county government through direct dialogue with members of the Legislature. Participants in the program work side-by-side with the WCA Government Affairs Team to promote WCA's Legislative Agenda/Platform before the Wisconsin State Legislature and state agency officials. Over the last two sessions, many of our successes can be attributed to the ability of county officials to offer policymakers real-world examples of the impact of county government on people's lives. It is our hope to build on the successes achieved through the continuation of the County Ambassador Program during the coming legislative session.

In order to strengthen our advocacy efforts, we are calling on all members of the county family to become involved in this initiative by joining the CAP Team. Members of the CAP Team are asked to come to Madison three times during the legislative session to meet with Legislators and state agency officials on issues under consideration by the Wisconsin State Legislature impacting counties. The meeting dates for 2017 are January 18, April 5, and October 25. It is our hope to have at least one representative from each county, and we encourage each of you to give great consideration to joining this effort. All county supervisors, executives, administrators, constitutional officers, and department heads are encouraged to apply.

This legislative session will present challenges for all of us. Our success during the 2015-2016 Legislative Session was built on the collective efforts of county officials working together on critical issues and we hope to see this success and partnership continued through the County Ambassador Program.

Enclosed please find additional information on this important initiative, as well as an application form. Please fill out your application form and return it to the WCA office by Friday, November 18, 2016.

Thank you for your participation in this critical effort.

MARK D. O'CONNELL, EXECUTIVE DIRECTOR

COUNTY AMBASSADOR PROGRAM

The County Ambassador Program (CAP), which will soon begin its fifth session of operation, is designed to provide member counties the opportunity to work side-by-side with the WCA Government Affairs Team to promote WCA's Legislative Agenda/Platform before the Wisconsin State Legislature and state agency officials.

All county officials are encouraged to participate as members of our CAP Team including county board chairs, supervisors, executives, administrators, constitutional officers, and department heads. WCA hopes to have at least one CAP Team member from each county. The term of membership is concurrent with the legislative session.

It is anticipated that the CAP Team will meet three times during the two-year legislative session. If necessary, a fourth meeting will be scheduled in early 2018.

CAP Team meeting dates for 2017 are as follows:

January 18: Discussion of WCA Legislative Agenda/priorities for the 2017-2018 Legislative Session.

April 5: Discussion of 2017-19 State Biennial Budget / Human Services Day at the Capitol.

October 25: Discussion of individual pieces of legislation. Coincides with the Fall Floor Period.

EXPECTATIONS:

- Make an effort to attend the three meetings scheduled throughout the course of the Legislative Session.
- Pre-arrange meetings with your local legislators to take place on CAP Team meeting dates.
- Lead advocacy efforts between CAP Team meetings by inviting legislators to meet with your county on a regular basis.
- Respond quickly to e-mailed action alerts.

EXPENSES:

Travel costs are at your own expense. WCA will provide a continental breakfast and lunch on days the CAP Team is in Madison.

HOW TO JOIN:

Fill out the attached APPLICATION/INTENT TO SERVE form, have it signed by your county board chair or county executive, and send to the WCA office, Attn: Sarah Diedrick-Kasdorf.

SAMPLE CAP TEAM MEETING/DAY AT THE CAPITOL

9:00 a.m.	Welcome and Legislative Briefing
10:00 a.m.	Tips for Capitol Visits
10:30 a.m.	Scheduled Meetings with Legislators
NOON	Lunch – Luncheon Speakers
1:00 p.m.	Scheduled Meetings with Legislators
3:00 p.m.	Debriefing Session (return to hotel and fill out feedback forms)
3:30 p.m.	Adjourn



Strength in...
Members

Brenda Besteman
Senior Liability Claims Representative
Telephone: 608.245.6892
Facsimile: 608.852.8649
bbesteman@wmmic.com

James Mielke
Dodge County Administrator
Dodge County
127 E Oak St
Juneau, WI 53039

October 28, 2016

RE: Patricia West v. Dodge County
Date of Loss: 9/29/2016
Claim #: 2016084781
Event #: 92770

Dear Mr. Mielke,

We received the above referenced claim on 10/21/2016. Following a review of the information and an investigation of the facts, it has been determined that Dodge County has no liability for this claim. Please have your Board issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

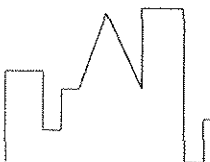
This document has been automatically attached to the event/claim record in Riskmaster for your reference.

Thank you for your assistance. Please contact me at 608-245-6892 if you have any questions.

Sincerely,

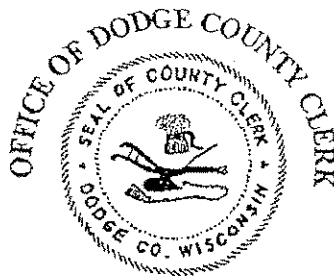
Brenda Besteman, AIC, ARM
Senior Liability Claims Representative

CC: file



WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY
4785 Hayes Road, Madison, WI 53704-7364 • 608.246.3336 • www.wmmic.com

KAREN J. GIBSON
Dodge County Clerk
kgibson@co.dodge.wi.us



SHELBY J. MILLER
Chief Deputy
smiller@co.dodge.wi.us

Administration Building
127 East Oak Street, Juneau WI 53039
920-386-3605 / Fax: 920-386-4292

CHRISTINE M. KJORNES
Deputy
ckjornes@co.dodge.wi.us

INCIDENT REPORT

Date:		
CLAIMANT INFORMATION		
Claimant First Name:	Claimant Middle Initial:	Claimant Last Name:
Patricia		West
Address: N2639 CTY RD Z LOR H188		
City: Dausman	State: WI	ZIP Code: 53118
Home Phone:	Work Phone:	Cell Phone: 414-745-8809
Claimant Signature:		Date:
[Signature]		10-17-16

INCIDENT INFORMATION	
Date of Incident: Sept. 29, 2016	Time of Incident: Afternoon
Location of Incident: N2639 CTY RD Z Dausman, WI 53118	

If Applicable Vehicle Make:	Vehicle Model:	Vehicle Year:
Chevy	Impala	2006

Amount of Reimbursement Requested:
Description of Incident/Loss:

Yellow lines were painted & not marked. Paint was all over the road and caused our car from front to back.	

WITNESS INFORMATION		
Witness First Name:	Witness Middle Initial:	Witness Last Name:
Address:		
City:	State:	ZIP Code:
Home Phone:	Work Phone:	Cell Phone:

Please attach Billing Statement or Estimate to this Report.
Return this Form, Billing Statement and/or Estimate to:
Dodge County Clerk
127 East Oak Street
Juneau, WI 53039

RECEIVED
IN THE OFFICE OF
COUNTY CLERK

OCT 18 2014
via fax
DODGE COUNTY, WIS.

W:\msdata\word\incident report.doc Revised 05/2016

TIME RECEIVED	October 18, 2016 10:39:50 AM CDT	REMOTE CSID	2625674939	DURATION	174	PAGES	5	STATUS	Received
** INBOUND NOTIFICATION : FAX RECEIVED SUCCESSFULLY **									

SUPERVISOR'S INVESTIGATION REPORT

ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

Department: Dodge County Highway Commission Report Date: 10/19/16

Date of Accident/Incident: 9/29/2016 If applicable: Digger's Hotline contacted: ☐ Yes ☐ No

Time of Accident/Incident: afternoon ☐ a.m. ☒ p.m. Digger's Hotline #: N/A

Location of Accident/Incident: N2639 Hwy Z Dousman, WI 53118 Estimate Repair Cost \$ 1612.53

County Vehicle #/Description: #441 paint truck Job No.: 461-028 (090)

Driver Name: Wally Fett Close Date: _____

1st Party Name: Patricia West License Plate # unknown

2nd Party Name: _____ License Plate # _____

Sheriff Incident # N/A Police Notified ☐ yes ☒ no

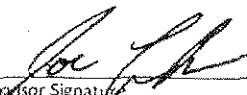
NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: **None injured, yellow paint on 2006 Chevy Impala**

DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident): **This was in Jefferson County so I did not visit the site to document the area of footage that Mrs. West was in the paint. By her address I can only assume that she pulled out of her driveway and then drove in the paint before meeting either a wet paint sign or the paint convoy. There would not have been a sign at the end of her driveway. I do know that our crew does a very good job of signing the work zone and sets signs at every major intersection. I have received this claim today 10/19/16 and the estimate was done on 10/17/16, 3 weeks after the incident. No pictures of the vehicle or roadway were attached to this claim. This claim could have been avoided if Mrs. West would have made contact the day of the incident. The paint can still be removed from the vehicle with a good steam cleaner and following our procedure. I have attached a copy of our paint removal procedure which we follow every fall to clean our own truck for the winter. I have also attached a copy of Dodge County's paint protocol which outlines our procedure for signing. I would urge Dodge County to refuse this claim.**

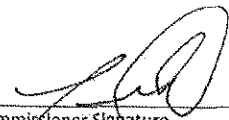
UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): **none**

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident): **none**

Wally Fett 10-19-16
Employee Signature Date



Supervisor Signature 10-19-16
Date



Commissioner Signature 10-20-2016
Date

c: Employee File
Human Resources File

PESICEK COLLISION CENTER
1399 W. WISCONSIN AVENUE
OCONOMOWOC, WI 53068
PHONE: (262) 567-9232 FAX: (262) 567-4939
ASA # 929-143

*** PRELIMINARY ESTIMATE ***

10/17/2016 03:48 PM

Owner

Owner: Patricia West
Address: N2639 County Z Lot H188
City State Zip: Dousman, WI 53118
Email: imfirstnw@aol.com

Work/Day: (414)745-8809
FAX:

Inspection

Inspection Date: 10/17/2016 03:48 PM

Inspection Type:

Appraiser Name: Jordan Roberts
Email: Jordan@pesicekcollision.com

Appraiser License # :

Repairer

Repairer: Pesicek Collision Center
Address: 1399 W. Wisconsin Avenue
City State Zip: Oconomowoc, WI 53066-2666

Contact:
Work/Day: (262)567-9232
FAX: (262)567-4939

Target Complete Date/Time:

Days To Repair: 4

Vehicle

OEM Part Price Quote ID: 12802400

2006 Chevrolet Impala SS 4 DR Sedan
8cyl Gasoline 5.3
4 Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 2G1WD58C069283923
Mileage Type: Actual
Code: U4173D
Int. Refinish: Two-Stage

Options

AM/FM CD Player
Aluminum/Alloy Wheels
Center Console
Fog Lights
Keyless Entry System
MP3 Decoder
Power Brakes
Power Mirrors
Rear Spoiler
Remote Starter
Sport Suspension
Theft Deterrent System
Traction Control System

Air Conditioning
Anti-Lock Brakes
Cruise Control
Head Airbags
Leather Steering Wheel
OnStar System
Power Door Locks
Power Steering
Rear Window Defroster
Split Folding Rear Seat
Strg Wheel Radio Control
Tilt Steering Wheel
Velour/Cloth Seats

Alarm System
Cargo/Trunk Net
Dual Airbags
Intermittent Wipers
Lighted Entry System
Overhead Console
Power Drivers Seat
Power Windows
Rem Trunk-L/Gate Release
Split Front Bench Seat
Tachometer
Tinted Glass

10/18/2016 10:36 AM

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Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
<u>Stripes And Mouldings</u>									
1	L	156		Mldg,Rocker Panel LT	Refinish 1.3 Surface 0.3 Two-stage			1.6	RF
				>> Buff Road Paint off					
<u>Front Bumper</u>									
2	L	6	#	Cover,Front Bumper	Refinish 0.6 Two-stage setup 0.7 Two-stage			1.3*	RF
				# = 10, 13					
				>> Buff Road Paint of f					
<u>Front Body And Windshield</u>									
3	L	103	10	Fender,Front LT	Refinish 1.0 Surface 0.4 Two-stage			1.4*	RF
				>> Buff Road Paint off					
4	TE	105	01	Guard,Fender Mud	Partial Replace Price	\$50.00			SM
				>> Buff Road Paint off					
<u>Front Body Interior Sheetmetal</u>									
5	E	113		Skirt,Inner Fender LT	10333703 GM Part	\$24.70		0.6	SM
				>> Buff Road Paint off					
<u>Wheels</u>									
6	I	941		Cover,Front Wheel LT	Repair			0.5*	RF*
				>> Buff Road paint off					
<u>Front Doors</u>									
7	L	207	10	Door Shell,Front LT	Refinish 1.6 Surface 0.4 Two-stage			2.0*	RF
				>> Buff Road Paint off					
<u>Rear Doors</u>									
8	L	287	10	Door Shell,Rear LT	Refinish 1.6 Surface 0.4 Two-stage			2.0*	RF
				>> Buff Road Paint off					
<u>Quarter And Rocker Panel</u>									
9	L	326	10	Panel Assy,Body Side LT	Refinish 0.1 Surface 0.9 Two-stage			1.0*	RF
				>> Buff Road Paint off					
10	TE	184	01	Guard,Mud	Partial Replace Price	\$50.00			SM
				>> Buff Road Paint off					
<u>Inner Quarter & Panels</u>									
11	E	322		Shield,Quarter Inner LT	15952291 GM Part	\$50.58		0.5	SM
				>> Buff Road Paint off					

Rear Bumper

12	L	566	10	Cover,Rear Bumper	Refinish		0.6*	RF
					0.6 Two-stage			
				>> Buff Road Paint off				

Manual Entries

13	SB			HAZARD. WSTE. REM.	Sublet Repair	\$3.00*		SM
14	L			Remove Paint off Tires	Refinish		1.0*	RF*
				>> Remove Road paint off tires				
15	SB			Car Rental	Sublet Repair	\$150.00*		SM*
				>> 3 days of rental at 50\$ a day.				

15 Items

MC Message

01	CALL DEALER FOR EXACT PART # / PRICE
10	INCLUDES AUDATEX TIME TO CLEAR ENTIRE PANEL
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts				\$175.28
Paint & Materials	11.4 Hours @	\$40.00		\$456.00
Parts & Material Total				\$631.28
Tax on Parts & Material	@	5.100%		\$32.20

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$60.00	1.1		1.1	\$66.00
Mech/Elec (ME)	\$60.00				
Frame (FR)	\$60.00				
Refinish (RF)	\$60.00	10.9	0.5	11.4	\$684.00

Labor Total		12.5 Hours		\$750.00
Tax on Labor	@	5.100%		\$38.25
Sublet Repairs				\$153.00
Tax on Sublet	@	5.100%		\$7.80
Gross Total				\$1,612.53
Net Total				\$1,612.53

OEM Part Prices DT 10/17/2016 03:48 PM EstimateID 217384026267197440 QuoteID 12802400
Rate Name Default

Audatex Estimating 8.0.035 ES 10/18/2016 10:36 AM REL 8.0.035 DT 10/01/2016 DB 10/15/2016
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4.3 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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Solera



Strength in...
Members

Brenda Besteman
Senior Liability Claims Representative
Telephone: 608.245.6892
Facsimile: 608.852.8649
bbesteman@wmmic.com

James Mielke
Dodge County Administrator
Dodge County
127 E Oak St
Juneau, WI 53039

October 28, 2016

RE: Eugene Walters v. Dodge County
Date of Loss: 9/29/2016
Claim #: 2016084783
Event #: 92771

Dear Mr. Mielke,

We received the above referenced claim on 10/21/2016. Following a review of the information and an investigation of the facts, it has been determined that Dodge County has no liability for this claim. Please have your Board issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

This document has been automatically attached to the event/claim record in Riskmaster for your reference.

Thank you for your assistance. Please contact me at 608-245-6892 if you have any questions.

Sincerely,

Brenda Besteman, AIC, ARM
Senior Liability Claims Representative

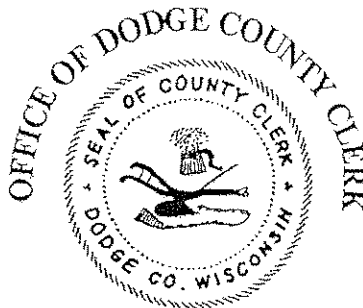
CC: file



WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY
4785 Hayes Road, Madison, WI 53704-7364 • 608.246.3336 • www.wmmic.com

KAREN J. GIBSON
Dodge County Clerk
kgibson@co.dodge.wi.us

Administration Building
127 East Oak Street, Juneau WI 53039
920-386-3605 / Fax: 920-386-4292



SHELBY J. MILLER
Chief Deputy
smiller@co.dodge.wi.us

CHRISTINE M. KJORNES
Deputy
ckjornes@co.dodge.wi.us

INCIDENT REPORT

Date: Sept. 29, 16

CLAIMANT INFORMATION

Claimant First Name:

EUGENE

Claimant Middle Initial:

J

Claimant Last Name:

WALTERS

Address: N 2639 County Rd Z LOT # I 232

City: DOUSMAN

State: WI.

ZIP Code: 53118

Home Phone: 262-485-8016

Work Phone:

Cell Phone: 262-424-1099

Claimant Signature:

Eugene J Walters

Date:

10-18-16

INCIDENT INFORMATION

Date of Incident: Sept. 29, 16

Time of Incident: 12:30

Location of Incident: Z North of CI

If Applicable Vehicle Make:

CHEV.

Vehicle Model:

CHEV. TRAILBLAZER

Vehicle Year:

2003

Amount of Reimbursement Requested:

Description of Incident/Loss:

RECORDED
IN THE OFFICE OF
COUNTY CLERK

OCT 21 2016

DODGE COUNTY, WIS.

WITNESS INFORMATION

Witness First Name:

Witness Middle Initial:

Witness Last Name:

Address:

City:

State:

ZIP Code:

Home Phone:

Work Phone:

Cell Phone:

Please attach Billing Statement or Estimate to this Report.
Return this Form, Billing Statement and/or Estimate to:
Dodge County Clerk
127 East Oak Street
Juneau, WI 53039

Dodge County Highway Commission,

This is our estimate for getting our wheel wells done, but it took my husband and myself together 4 hours using the solution you told us to use. Is there any way we can get reimbursed for this? Our neighbor stopped with their car, which wasn't as bad as ours and they were told not to touch it. They were quoted \$1600.00. We cleaned the entire drivers side and tailgate. And still have more paint on it. The auto body shop didn't want to paint the metal on the wheel wells. So I will try to work on it more myself.

Thank you,

Judy Walters

SUPERVISOR'S INVESTIGATION REPORT

ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

Department: Dodge County Highway Commission Report Date: 10/24/16

Date of Accident/Incident: 9/29/2016 If applicable: Digger's Hotline contacted: ☐ Yes ☐ No

Time of Accident/Incident: 12:30 ☐ a.m. ☒ p.m. Digger's Hotline #: N/A

Location of Accident/Incident: Hwy Z Dousman north of Hwy CI, WI 53118 Estimate Repair Cost \$ 33.89

County Vehicle #/Description: #441 paint truck Job No.: 461-028 (090)

Driver Name: Wally Fett Close Date: _____

1st Party Name: Eugene Walters License Plate # 905-MPR

2nd Party Name: _____ License Plate # _____

Sheriff Incident # N/A Police Notified ☐ yes ☒ no

NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: **None injured, yellow paint on 2003 Chevy Malibu**

DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident): **This was in Jefferson County so I did not visit the site to document the area of footage that Mr. Walters was in the paint. By his address I can only assume that he pulled out of his driveway and then drove in the paint before meeting either a wet paint sign or the paint convoy. There would not have been a sign at the end of his driveway. I do know that our crew does a very good job of signing the work zone and sets signs at every major intersection. I have received this claim today 10/24/16 and the estimate was done on 10/18/16, 3 weeks after the incident. No pictures of the vehicle or roadway were attached to this claim. The paint can still be removed from the vehicle with a good steam cleaner and following our procedure. I have attached a copy of our paint removal procedure which we follow every fall to clean our own truck for the winter. I have also attached a copy of Dodge County's paint protocol which outlines our procedure for signing. I would urge Dodge County to refuse this claim.**

UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): **none**

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident): **none**

Wally Fett 10-24-16
Employee Signature Date



Supervisor Signature

10-24-16

Date



Commissioner Signature

10-31-2016

Date

c: Employee File
Human Resources File

MATERIAL: ALL PARTS NEW UNLESS SPECIFIED: U-USED R-REBUILT

DEALER NAME:

**FERO'S AUTO REPAIR
& TOWING SERVICE**
801 E. MILWAUKEE ST
WHITEWATER, WI 53190
(262) 473-2965

ADDRESS:

CITY, ST, ZIP:

PHONE:

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

YEAR & MAKE:

SERIAL NO.:

LICENSE NO.:

ODOMETER:

MODEL:

COLOR:

ADDITIONAL WORK AUTHORIZED:

NAME:

BY:

DATE:

TIME:

AM
PM

NO. CALLED:

NEWESTIMATE:

NO.

DATE OF ORDER:

DELIVERY, DATE:

TIME PROMISED:

PHONE NO.:

ESTIMATED
PRICE \$LABOR
CHARGELUBRICATE ☐CHANGE OIL ☐CHANGE OIL FILTER ☐REPACK WHEEL BEARINGS ☐SERVICE AIR CLEANER ☐ROTATE TIRES ☐CHANGE TRANS FLUID ☐ALIGN FRONT END ☐EMISSION CONTROL SERVICE ☐

OPER. NO.

LABOR INSTRUCTIONS

TOTAL PARTS

SUBLET REPAIRS-TOWING

TOTAL SUBLET REPAIRS

GALS. GAS @

QTS. OIL @

LBS. GREASE @

TOTAL GAS, OIL & GREASE

SEE REVERSE SIDE BEFORE SIGNING

I HEREBY AUTHORIZE the above repair work to be done along with necessary materials. You and your employees may operate above vehicle for the purpose of testing, inspection or delivery at my risk. An express mechanic's lien is acknowledged on above vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I understand that all charges are due upon delivery of the vehicle. I acknowledge receipt of a copy of this agreement.

YOU ARE ENTITLED TO A PRICE ESTIMATE FOR THE REPAIRS YOU HAVE AUTHORIZED. THE REPAIR PRICE MAY BE LESS THAN THE ESTIMATE, BUT WILL NOT EXCEED THE ESTIMATE WITHOUT YOUR PERMISSION. YOUR SIGNATURE WILL INDICATE YOUR ESTIMATE SELECTION.

1. I request an estimate in writing before you begin repairs.

2. Please proceed with repairs, but call me before continuing if the price will exceed \$.

3. I do not want an estimate.

Do you want the replaced parts you are entitled to? ☐ Yes ☐ NoPayment will be made by: ☐ Cash ☐ Credit Card ☐ OtherCall when vehicle is ready? ☐ Yes ☐ No

Motor vehicle repair practices are regulated by chapter ATCP 132, Wis. Adm. Code, administered by the Bureau of Consumer Protection, Wisconsin Dept. of Agriculture, Trade and Consumer Protection, P.O. Box 8911, Madison, Wisconsin 53708-8911.

☐ THIS VEHICLE WAS RECEIVED WITHOUT FACE TO FACE CUSTOMER CONTACT

SHOP REPRESENTATIVE SIGNATURE

ESTIMATE CHARGE

INTERNAL SUMMARY

FACTORY CLAIMS

ACCT. CHARGE

CHARGE

DESCRIPTION

AMOUNT

TOTAL LABOR

TOTAL PARTS

GAS, OIL &
GREASEPAINT & BODY
MATERIALSSUBLET
REPAIRSSHOP
SUPPLIES

SUB. TOTAL

SALES TAX

TOTAL

Customer Signature

25.00
7.12
32.12
#2.77
33.89



DODGE COUNTY – STATE OF WISCONSIN

OFFICE OF EMERGENCY MANAGEMENT

DODGE COUNTY LAW ENFORCEMENT CENTER
124 West Street • Juneau, Wisconsin 53039
Phone: (920) 386-3999 • Fax: (920) 386-3994

Amy B. Nehls
Director

Joseph M. Meagher
Deputy Director

MEMORANDUM

TO: Dodge County Executive Committee

FROM: Amy B. Nehls, Emergency Management Director

DATE: November 7, 2016

SUBJECT: **Allocate and Request to carry-over 2015 Redistribution dollars**

Dodge County Emergency Management received a check on October 3, 2016, from Wisconsin Emergency Management, in the amount of \$13, 614.42, which was a redistribution of the 2015 Emergency Management Planning Grant (EMPG) funds. Redistribution funds are unallocated EMPG funds the state receives and in turn redistributes, to eligible counties, in an attempt to bring the counties closer to the 50% of eligible salary and fringe expenditures. The 2016 budget reflects revenue and expense line items for redistribution funds. In the past, Dodge County has allowed Emergency Management to use redistribution funds to assist with additional projects, over and above the necessary plan of work requirements.

Recent events have made responders, nationwide, aware that there is a need to get life-saving care to injured victims quicker than customary response methods. Rescue Task Force (RTF) is the integration of law enforcement and EMS/Fire resources to provide life saving measures during an active killer or similar mass casualty event. After Action Reports (AAR's) help responders assess gaps in preparedness and response. Recent emergencies and exercise AAR's, in Dodge County, have identified the need for additional collaboration and training on Rescue Task Force and Search and Rescue techniques. To address the needs identified, Dodge County Emergency Management is currently working with local response agencies to host several full day training sessions. In order to host effective training sessions, which will train responders throughout Dodge County, there is a need to fund the costs of adjunction instructors, training props, hand-outs, preparedness kits, and consumables. Although committees are already working on both subjects, due to time and scheduling constraints, the training will not be completed in 2016.

I am asking for your recommendation to the County Finance Committee to allocate the entire balance of \$13,614 in redistribution funds and to carry-over the allocated funds into 2017, to BU 2811.5299 for the specific purpose of collaborating with and training local response agencies in RTF and Search and Rescue techniques.

Thank you for your continuous support!

Sincerely,

Amy B. Nehls, Director
Dodge County Emergency Management

Emergency
Management

Planning

Response

Recovery

Mitigation

Emergency Planning &
Community Right-to-
Know Act

Hazmat

Homeland Security

Local Emergency
Planning Committee

Citizen Corps

**11/1/16 Working Draft of proposed
Agreement By and Between the Jefferson County Economic Development Consortium and
Dodge County for Economic Development Services**

THIS AGREEMENT (the "Agreement") is made by and between the Jefferson County Economic Development Consortium (the "JCEDC"), and Dodge County, Wisconsin (the "County").

WHEREAS, the JCEDC was formed in 2003 and consists of the following member communities: Jefferson County, Cambridge, Fort Atkinson, Jefferson, Johnson Creek, Lake Mills, Waterloo, Watertown, and Whitewater; and,

WHEREAS, the JCEDC serves as the lead economic development organization in the Jefferson County area and was formed to achieve the economic development goals of the area; and,

WHEREAS, the JCEDC has created a new public-private nonprofit organization, the Glacial Heritage Development Partnership (the "GHDP"), to lead and coordinate the area's strategic efforts in economic development; and,

WHEREAS, the JCEDC will contract with GHDP to provide GHDP with staff to manage implementation of GHDP's 5-year plan, the 2017-2022 Strategic Plan; and,

WHEREAS, the 2017-2022 Strategic Plan has four distinct areas of focus:

1. Business: Grow Businesses, Capital Investment and Employment Opportunities;
2. Workforce: Attract, Develop, and Align Talent;
3. Build Capacity: Grow the GHDP's capacity to execute professional economic development programs and services;
4. Marketing: Raise awareness of the area's assets to attract business investment, talent, and visitors with discretionary dollars.

In order to implement these goals the JCEDC intends to secure the input of regional leaders through a "Feasibility Study" and then work to fund the 2017-2022 Strategic Initiative via a capital campaign; and,

WHEREAS, the County desires to participate in the 2017-2022 Strategic Plan in order to promote economic development throughout Dodge County; and,

WHEREAS, JCEDC is willing to provide economic development services consistent with the 2017-2022 Strategic Plan to County at an hourly rate; and,

WHEREAS, entering into this Agreement with JCEDC would supplement the County's existing work on economic development;

NOW, THEREFORE, it is hereby agreed by and between JCEDC and County as follows:

1. Purpose. JCEDC hereby agrees to provide, and County hereby agrees to accept and purchase, services for the coordination and advancement of economic development in Dodge County.

2. Effective Date. This Agreement shall become effective on the date of last signature below, but no later than March 31, 2017, and shall continue through December 31, 2021, unless terminated in accordance with the provisions of Section 7 herein.

3. Services and Financial Arrangements.

A. JCEDC staff members shall provide economic development services to all of Dodge County. Services shall be performed by the Executive Director, a full-time Business Development Professional, and marketing personnel. Services provided shall include, but are not limited to, the following:

- i. Retention and Expansion visits. Number of business visited each year to be determined at annual meeting with the Executive Committee of the Dodge County Board of Supervisors;
- ii. Direct Expansion Assistance. Providing direct and indirect support to businesses making capital investments in Dodge County;
- iii. Coordinate with MadREP and others engaged in business surveying activities, to collectively document business challenges and growth opportunities in Dodge County, and communicate aggregate results to area partners;
- iv. Provide support to area chambers and assist them in their efforts;
- v. Expand local Revolving Loan Fund options in Dodge County;
- vi. Meet and build relationships with corporate decision makers, Corporate Counsel, CFO membership groups, commercial and industrial brokers, finance professionals, and CPA's, and site selectors to promote the business assets of Dodge County;
- vii. Assist and coordinate in the development of marketing materials for business attraction to Dodge County;
- viii. Assist and coordinate with development of a Prospect Identification process designed to identify businesses in targeted industry sectors in Dodge County;
- ix. Develop and maintain an accurate demographic, site, and buildings database for Dodge County community leaders, business executives, and site selectors searching for information;
- x. Work to further develop the infrastructure necessary for economic growth and a marketing/promotion strategy to support business growth in Dodge County;
- xi. Talent Attraction. Assist and coordinate in the development and implementation of a marketing strategy designed to attract workers to Dodge County;

- xii. Connect Dodge County area employers to workforce development programs of interest and area educational and training institutions and programs; and,
- xiii. Implement, in Dodge County, all other strategies and services contained in the 2017-2022 Strategic Plan.

B. JCEDC shall work with the Executive Committee of the Dodge County Board of Supervisors and business leaders, on an annual basis, to determine which specific services will be provided and which areas of concern the County desires to focus on, within the framework of the 2017-2022 Strategic Plan and services performed by JCEDC.

- i. This shall be discussed at a regularly scheduled meeting of the Executive Committee, with the first discussion to take place in December 2017.

C. JCEDC shall be paid at a rate of \$55.00 per hour for services provided and \$27.50 per hour for travel. County shall pay for, and JCEDC shall provide, a minimum of \$60,000 in services and travel time per year. Total payments shall not exceed \$85,000 per year.

D. JCEDC employees shall track their time for services provided to County and travel related to such services. JCEDC shall submit billing statements in a format approved by County, reporting the specific services provided, the time expended in increments of one tenth (0.1) of an hour, the dates and times such services were provided, the individual(s) providing the services, and the starting and ending points of travel.

E. JCEDC shall submit statements for services and travel to County on a monthly basis, no later than that the 5th day of every month following the month wherein the services and travel are performed. County shall make payment for services actually and satisfactorily performed, as determined by County, within thirty (30) days of receipt. Upon termination of this Agreement, County shall pay to JCEDC all amounts owing to JCEDC for services and travel actually and satisfactorily performed as of the date of termination, inclusive.

F. All payments shall be directed to:

[name]
[address]

4. County Obligations.

- A. County shall work cooperatively with JCEDC staff in arranging and coordinating meetings with local businesses and professionals, including finding locations and setting up for the meetings.
- B. County shall provide an office space, as an in kind donation, for JCEDC staff to utilize while providing services in Dodge County.
 - i. The office shall be located in the Land Resources and Parks Department on the 3rd Floor of the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI 53039;
 - ii. JCEDC staff shall be responsible for having his or her own computer, or other electronic device, and telephone.

5. Reports.

- A. JCEDC shall provide quarterly reports to the Dodge County Administrator, the Chair of the Dodge County Board of Supervisors, and the Dodge County Executive Committee regarding JCEDC's activities that quarter, including aggregate data, and anticipated action for the upcoming quarter.
 - i. JCEDC shall prepare such reports and cause them to be received by County not later than the 5th day of January, April, July, and October, every year, commencing with the first quarter following execution of the contract.
 - ii. Each such quarterly report shall set forth a detailed description of the economic development services that JCEDC staff member(s) performed for County each week, including, the name of the person(s) who performed the economic development services, the location(s)/municipality(ies) at which the staff member(s) performed the economic services, and the time spent providing those economic services.
- B. JCEDC shall provide annual written and oral reports to the Dodge County Board of Supervisors each September, commencing September 2017.

6. Independent Contractors. It is mutually agreed and understood that JCEDC staff members, including those providing specific services to County, are at all times acting and performing as independent contractors. Nothing in this Agreement shall be construed to create an employer-employee relationship between JCEDC staff members and County.

7. Termination. This Agreement may be terminated by either party upon six (6) months written notice to the non-terminating party.

8. Severability. The terms of this Agreement are severable and any determination by any court or agency having jurisdiction over the subject matter of this Agreement that results in the invalidity of any part shall not affect the remainder of the Agreement.

9. Amendments. This Agreement may be revised, modified, or amended only upon written agreement of the Parties. All modifications, amendments, or alterations shall be set forth in writing and made a part of this Agreement by incorporated reference.

10. Governing Law & Forum. This Agreement shall be governed by the laws of the State of Wisconsin. Venue as to any dispute that may arise under this Agreement shall be in the Circuit Court of Dodge County, Wisconsin.

11. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

12. Entire Agreement. This Agreement constitutes the entire agreement among the parties hereto with respect to the subject matter hereof. Any and all prior and contemporaneous agreements, representations and understandings of the parties with respect to the subject matter of this Agreement, oral or written, are superseded by this Agreement.

13. Assignment. The parties agree that there shall be no assignment or transfer of this Agreement, nor any interests, rights or responsibilities contained herein, except as agreed to in writing.

14.

IN WITNESS WHEREOF, JCEDC and County certify that this Agreement has been duly approved by their respective governing bodies in accordance with State and local laws, rules, and regulations, and each has caused their duly authorized officers to execute this Agreement on the dates indicated below.

Jefferson County Economic Development Consortium

By: _____
John David
Chair
Jefferson County Economic Development Consortium

Date: _____

Dodge County, Wisconsin

By: _____
Russell Kottke
Chair
Dodge County Board of Supervisors

Date: _____



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October 26, 2016

10/22/2016 7:28:00 AM

DOJ letter prompts changes to county meeting agendas



Daleth Mountjoy
Special to the River News

The Department of Justice is warning counties across the state to be more diligent when it comes to advising the public that a quorum of a committee may be present at a meeting of a separate panel or commission.

At Tuesday's county board meeting, Oneida County Corporation Counsel Brian Desmond shared a letter from the Department of Justice on this issue.

He began by explaining the department's advice.

"I think you've all probably seen our committee agendas, and the language that we have in small type from the Badke case which says there may be a quorum of other members at this meeting," Desmond said. "It's about three sentences long. Well, in Winnebago County they were using that type of language in their agendas and there were some issues brought up with their committee meetings and the Department of Justice issued them a letter but (decided) not take enforcement action against them. But in that letter, they indicated that boilerplate message isn't sufficient as far as giving the public notice under the general policy of open meetings and that should be removed from the agendas. If there is going to be a quorum of some other committee present at a separate committee's meeting, that needs to be agendized as a meeting of that second committee."

Desmond went on to explain it is the supervisors' responsibility to be cognizant of the number of board members attending a separate meeting.

"What it basically boils down to, I think at this point, is you all need to be aware of this. If any one of you decide to attend another committee meeting, if a quorum is created and there's not another agenda for that second committee, you're going to have to leave," he said. "That's basically what the Department of Justice has come down to say is the Badke notice doesn't give, and I'll quote, 'this type of notice doesn't give the fullest and most complete information regarding governmental affairs to which the public is entitled.'"

As an example, he mentioned that a quorum can be created by the attendance of shared members of the labor relations and employee services (LRES) committee and the administration committee.

Desmond said governmental bodies have the legal obligation to come into compliance with the state's open meetings law and inability or unwillingness to follow the law leaves the members open to penalties and legal action.

Supervisor Ted Cushing asked about the LRES committee. Currently, the committee is made up of Cushing, David Hintz, Billy Fried, Sonny Paszak and Carol Peterson. Cushing, Hintz and Fried are also members of the administration committee, with supervisors Bob Mott and Robb Jensen.

Desmond said he has already informed the secretaries for those committees that they will need to post notices when a quorum of either group is present.

"What's the fiscal impact to the county?" Cushing asked. "Now it's an (agendized) meeting, is there a per diem? Think about our code. This is a hell of a financial impact on our code."

Desmond said the supervisors would receive only one per diem for any LRES/administration meeting.

Supervisor Robb Jensen asked if supervisor Dave Hintz could attend meetings in his role as county board chairman, and if that could circumvent the posting requirements. He was referring to the highway committee, where Hintz' attendance would create a quorum of the administration committee.

Desmond said if Hintz was attending a highway committee meeting, an administration committee agenda would also have to be posted as there would be a quorum of that group present. He also clarified that the county can't "parse it out" with Hintz only being considered the county board chairman.

Jensen asked if county board supervisors could attend meetings as members of the public, rather than as

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Kris Gilbertson's 'I Recall...'



Juneau, WI

44°

10:35 am CDT

Rain

Reader Poll

Is it fair for city employees to forego a pay raise in 2017 to balance the city budget, given that 58 percent of the budget is employee wages and benefits?

committee members.

Desmond said being an elected official means they are always considered an elected official. He said the exception is a "social or chance gathering" as described in the open meetings law. He said attending a committee meeting would not qualify as a social or chance gathering.

Cushing said he has instances where he has to attend a planning and zoning meeting as a town supervisor, but under this guidance his presence would create a quorum of another committee.

In that case, Desmond said a separate agenda for that committee would have to be posted.

Jensen said the Wisconsin Counties Association should address the situation.

"Probably an easy way to deal with the practical impact of that would be, if any supervisors are planning to attend a committee that they are not on, let the chair know ahead of time that you're probably going to do that. Then the chair of the committee will know if there's going to be a quorum of some other committee," supervisor Alex Young said. "Otherwise I think you want to avoid the situation where people show up and all of a sudden it's 'hey, we didn't know this was going to happen.' We can communicate in advance and start planning an agenda."

Desmond said if a quorum is created and there isn't a posted agenda, the supervisors would be exposing themselves to an open meetings violation.

"It's really a cumbersome rule, and it's new to us," Hintz said. "Somebody mentioned the WCA's input. I think that would be helpful because the other counties must be facing this same issue. I think that is important. It seems at first blush that the requirements are almost unworkable. If I want to attend a meeting, I should be able to. It's very cumbersome."

Supervisor Jack Sorensen asked if the letter was just an opinion from the DOJ, or if it was backed by case law.

Desmond said it was backed by the DOJ's enforcement authority over open meetings violations. He then urged the supervisors to take the letter seriously.

"They can attempt to enforce and we can take it to court," Sorensen said. "As a government body."

"Perhaps," Desmond said. "However, when you violate the open meetings law as a supervisor, you are personally responsible and the county cannot cover any costs or fees and insurance cannot cover any costs or fees associated with that. You bring up a very valid point, I should say. However, when it comes to enforcement authority, I think it's important to know where they're going to come from because if you could possibly challenge this, where that ends up, I don't know. And the cost and the time, you know, it could be substantial."

Hintz said the county will look into the WCA legal staff's opinion and to see what other counties are doing to address the issue.

Supervisor Tom Kelly indicated part of the problem is many of the same supervisors serve on the same committees.

"You could change the members of the committee," he said. "Take somebody off LRES and put them somewhere else."

"That would be one way to address it," Hintz said. "You'd still have issues with attending meetings and that sort of thing."

Desmond said attendance by supervisors at other committee meetings, in his 12 years working for the county, was far less common. He said it would happen more often in certain committees, such as planning and zoning, which has two members who also serve on the administration committee.

"It's something, obviously, we have to try to do our best to comply with, but we need to understand a bit more before we proceed," Hintz said. "And we'll do that, and do the appropriate research."

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